

PATIENT INFORMATION

NAME _____ MARRIED SINGLE MINOR MALE FEMALE
Last First M

SOCIAL SECURITY # _____ EMAIL _____

ADDRESS _____
STREET APT# CITY STATE ZIP

DOB ____/____/____ TELEPHONE _____
HOME WORK MOBILE

NAME OF EMPLOYER _____ ADDRESS _____

IF FULL TIME STUDENT, SCHOOL NAME _____ GRADE _____

PERSON RESPONSIBLE FOR ACCOUNT- PLEASE CHECK ONE: PATIENT GUARDIAN SPOUSE FATHER MOTHER

MINOR CHILD- MAY NEED TO COMPLETE BOTH BLOCKS FOR PARENT INFORMATION
ADULTS- COMPLETE PRIMARY INSURED

INSURANCE INFORMATION

PRIMARY INSURED/ RESPONSIBLE PARTY

NAME _____ EMAIL _____
Last First M

TELEPHONE _____
HOME WORK MOBILE

ADDRESS _____
STREET APT# CITY STATE ZIP

NAME OF EMPLOYER _____ INS CO. _____

SOCIAL SECURITY # _____ SUBSCRIBER ID _____ DOB ____/____/____

GROUP # _____ RELATIONSHIP TO PATIENT _____

PERSON TO CONTACT IN CASE OF EMERGENCY

NAME _____

ADDRESS _____

City/State/ZIP _____

TELEPHONE # _____

AUTHORIZATION

I hereby authorize payment directly to the Dental Office of the group insurance benefits otherwise payable to me. I understand that I am responsible for all costs of dental treatment. I hereby authorize the Dental Office to administer such medications and perform such diagnostic. Photographic and therapeutic procedures as may be necessary for proper dental care. The information on this page and the dental/medical histories are correct to the best of my knowledge. I grant the right to the dentist to release my dental/medical and other information about my dental treatment to third party payors and/or other health professionals by any method, including electronic transfer.

X _____
Patient or Responsible Party

Has any member of your family ever been treated in our office? Yes
 No

Whom may we thank for referring you to our office?

METHOD OF PAYMENT

Responsible party currently has an account with this office

Yes No

Payment in full at each appointment (cash or personal check)

Payment in full at each appointment (VISA MC OTHER)

Card # _____ Exp. Date _____

I wish to discuss the Dental Office's Financial Policy

SERVICE CHARGE

If I do not pay the entire new balance within _____ days of the monthly billing date, a service charge will be added to the account for the current monthly billing period. The service charge will be a periodic rate of _____ % per month (or a charge of \$ _____ for a balance under \$ _____) which is an annual percentage rate of _____ % applied to the last month's balance. In the case of default of payment, I promise to pay any legal interest on the balance due, together with any collection costs and reasonable attorney fees incurred to effect collection of this account or future outstanding accounts.

MEDICAL AND DENTAL HISTORY

Today's Date: _____ Age: _____
 Your Name: _____ Date of Birth: _____
 Physicians Name: _____ Physicians Phone # _____
 When was your last visit to your physician? _____
 When was you last complete physical? _____
 Please list any ALLERGIES to Drugs, Medications or Anesthetics: _____

DO YOU HAVE A LATEX ALLERGY? _____
 Please List all DRUGS/ MEDICATIONS you currently take: Include prescription and over-the-counter: _____

PLEASE TELL US IF YOU HAVE ANY OF THE FOLLOWING:

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Frequent Headaches | <input type="checkbox"/> Artificial Knee, Hip, Joint, Pins | <input type="checkbox"/> Sinus Problems | <input type="checkbox"/> Fever Blisters |
| <input type="checkbox"/> Irregular Heartbeat | <input type="checkbox"/> Stroke | <input type="checkbox"/> Shingles | <input type="checkbox"/> Ulcers/ Colitis |
| <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Abnormal Bleeding | <input type="checkbox"/> Tuberculosis/ TB | <input type="checkbox"/> Venereal Disease |
| <input type="checkbox"/> Rheumatic Heart Disease | <input type="checkbox"/> Glaucoma | <input type="checkbox"/> Hemophilia | <input type="checkbox"/> Thyroid Problems |
| <input type="checkbox"/> Artificial Heart Valve(s) | <input type="checkbox"/> Fainting Spells | <input type="checkbox"/> Blood Transfusion | <input type="checkbox"/> Cancer/ Tumors |
| <input type="checkbox"/> Mitral Valve Prolapse | <input type="checkbox"/> Anemia | <input type="checkbox"/> Radiation Treatment | <input type="checkbox"/> Epilepsy/ Seizures |
| <input type="checkbox"/> Heart Attack _____ Year | <input type="checkbox"/> Asthma | <input type="checkbox"/> Psychiatric Problems | <input type="checkbox"/> Kidney Problems |
| <input type="checkbox"/> Pacemaker | <input type="checkbox"/> HIV or AIDS | <input type="checkbox"/> Chemical Dependency | <input type="checkbox"/> Pregnant __ Months |
| <input type="checkbox"/> Heart Murmur | <input type="checkbox"/> Shortness of Breath | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Arthritis | <input type="checkbox"/> Respiratory Disease | <input type="checkbox"/> Liver Problems | _____ |
| | <input type="checkbox"/> Hay Fever | <input type="checkbox"/> Hepatitis | _____ |
| | | <input type="checkbox"/> Herpes | _____ |

Please describe the reason for your visit today: _____

When was your last dental check up? _____ Did you have x-rays taken? _____
 Who is your previous dentist? _____ May we request records? _____

PLEASE INDICATE IF YOU HAVE EVER NOTICED OR HAS ANY DENTIST OR HYGIENIST EVER SAID THAT YOU HAVE ANY OF THE FOLLOWING:

- | | |
|----------------------------------|---|
| Have gum disease _____ | Lip or cheek biting _____ |
| Grind or clench your teeth _____ | Loose or broken fillings _____ |
| Clicking or popping jaw _____ | Had a "deep cleaning" in the past _____ |
| Jaw pain or tiredness _____ | Sores, blisters or growths _____ |
| Pain around ear _____ | Bad breath _____ |
| Dry mouth _____ | Bleeding gums _____ |
| Sensitivity to Hot/ Cold _____ | Sensitivity to sweets _____ |

Do you use dental floss? _____ How often? _____ times a day/ week.
 How often do you brush? _____ times a day.
 Would you like whiter teeth? _____
 Do you like the appearance of your smile? _____
 What would you change? _____

Have you ever been told that you require antibiotics before dental treatment? _____
 Do you have anxiety about dental treatment? _____ Rate on a scale 1-10 (10-highest) _____
 Patient Signature _____ Dr. Signature _____

CONFIDENTIAL INFORMATION/ FINANCIAL GUIDELINE AGREEMENT

Please check below where you want to receive correspondences about appointments, billing and insurance inquiries, or dental healthcare questions.

Cell# _____ Work# _____ Home# _____ Other # _____ Email address _____

May confidential; messages be left on the voicemail or Email given above? YES _____ NO _____

If you do not have a voicemail, may a confidential message be left with a secretary, personal assistant or family member? YES _____ NO _____

Thank you for choosing our dental office as your dental health care provider. We are committed to providing you with the highest quality lifetime dental care, so that you may fully attain optimum oral health. Please understand that payment of your bill is considered part of your treatment.

PLEASE NOTE: Returned checks will be subject to an additional \$30.00 fee. In the case it becomes necessary for our office to enlist a collection service and/or legal assistance; you will be responsible for any collection and/or legal charges incurred.

There will also be a \$50 charge per hour if we do not receive a 48 hour cancellation notice.

Do you have Insurance?

- As a courtesy to you we help process all your insurance claims. Please understand that we will provide an insurance estimate to you, however it is not a guarantee that your insurance will pay exactly as estimated. Your insurance company and your plan benefits ultimately determine that amount paid. We will, of course, do all we can to make sure your estimate is as accurate as possible.
- Insurance payments are ordinarily received within 30 days from the time of filing. If your insurance company has not made payment within 30 days, we will ask that you contact your insurance company to make sure payment is expected. If payment is not received for your claim is denied, you will be responsible for paying the full amount at that time.
- We will cooperate fully with the regulations and requests of your insurance company that may assist in the claim being paid. Our office will not, however, enter into a dispute with your insurance company over any claim.
- All emergency dental services, or any dental services performed without previous financial arrangements, must be paid at the time the services are performed unless arrangements are made.
- We ask that you sign this form and/or any other necessary documents that may be required by your insurance company. This form instructs your insurance company to make payment directly to our office.

I have read, understand and accept the terms of the above outlined guidelines for insurance handling and financial commitment that I may occur. After 60 days of the treatment date, I authorize Lauren Austin DDS to bill my credit card to pay any remaining balances left on my account.

Credit Card Type _____ Credit Card Number _____

Expiration Date _____ Security Code _____

Signature of patient, or guardian (responsible party):

_____ **Date**

Informed Consent Photographs

I understand that photographs, x-rays and other records may be made during the course of my examination, treatment, and follow-up-care. I give permission for such items to be used for purposes of research, education, or publication on professional journals.

Signature _____

Date _____



CANCELLATION POLICY:

When you are scheduled for an appointment with our office, our dental team sets up and reserves a room specifically for your needs. While we understand that emergencies happen, we kindly ask that you please provide a **48-hour notice** if you need to cancel or reschedule any appointments.

Failure to provide a 48-hour notice will result in a fee of **\$50 per hour** of scheduled appointment.

Thank you for understanding,

Texas Star Dental

Patient Printed Name: _____

Patient Signature: _____

Date: _____



CONSENT TO GIVE INFORMATION

I, _____, give permission to Lauren Austin and her employee/associates to give information to my parents/spouse regarding financial information and treatment needed. I am aware of my rights to privacy, HIPPA notice of privacy practice act of 1996, and release Dr. Austin and her employees/associates from any liability concerning the release of this information.

Signature _____ Date: _____

Office Witness _____ Date: _____

ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

(You May Refuse to Sign This Acknowledgement)

I, _____, have reviewed a copy of this office's Notice of Privacy Practices.

Signature _____ Date _____

For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- _____ Individual refused to sign
- _____ Communication barriers prohibited obtaining the acknowledgement
- _____ An emergency situation prevented us from obtaining acknowledgement
- _____ Other (Please Specify)

Oral Screening Consent Form

Complete each time the examination is performed and place in the patient's file

Our practice continually looks for advances to ensure that we are providing the optimum level of oral health care to our patients. We are concerned about oral cancer and look for it in every patient.

One American dies every hour from oral cancer. Late detection of oral cancer is the primary cause that both the incidence and mortality rates of oral cancer continue to increase. As with most cancers, age is the primary risk factor for oral cancer. Tobacco and alcohol use are other major predisposing risk factors but **more than 25% of oral cancer victims have no such life style risk factors.** Studies also suggest that human papillomavirus (HPV) plays a roll in more than 20% of oral cancer causes. * Oral cancer risk by patient profile as follows:

Increased risk:	patients ages 18-39 -sexually active patients (HPV)
High risk:	patients age 40 and older; tobacco users (ages 18-39, any type within 10 years)
Highest risk:	patients age 40 and older with lifestyle risk factors (tobacco and/or alcohol use); previous history of oral cancer

We have recently incorporated VELscope powered by Sapphire into our oral screening standard of care. We find that using VELscope powered by Sapphire along with a standard oral cancer examination improves the ability to identify suspicious areas at their earliest stages. VELscope Powered by Sapphire, along with the doctor's visual exam, is similar to proven early detection procedures for other cancers such as mammography, Pap smear, and PSA. VELscope powered by Sapphire is a simple and painless examination that gives the best chance to find any abnormalities at the earliest possible stage. Early detection of pre-cancerous tissue can minimize or eliminate the potentially disfiguring effects of oral cancer and possibly save your life. The VELscope powered by Sapphire exam will be offered to you annually.

This enhanced examination is recognized by the American Dental Association code revision committee as CDT-2007/08 procedure code D0431; however, this exam might not be covered by your insurance. The fee for this enhanced examination is \$29.00 .

- Yes. I would prefer to have the VELscope powered by Sapphire exam at this time.
- No. I would prefer not to have the VELscope powered by Sapphire exam at this time.

Print Name _____

Signature _____ Date _____



TEXAS STAR DENTAL

SMILE EVALUATION

This is a simple questionnaire to help you obtain the smile you've always wanted. Hold a full face mirror 12-14" from your face. Smile to show your teeth. Take the time to observe your teeth carefully. Answer the following questions.

1. Do you like the appearance of your teeth and smile? ___ Yes ___ No

If not, explain _____

2. Are your teeth all in alignment (straight)? ___ Yes ___ No

If not, explain _____

3. Do you have spaces that you don't like? ___ Yes ___ No

If yes, explain _____

4. Do you like the color of your teeth? ___ Yes ___ No

If not, explain _____

5. Do you like the shape of your teeth? ___ Yes ___ No

If not, explain _____

6. Are your teeth ___ Chipped ___ Protruding ___ Hidden?

7. Do you like the way your teeth come together? ___ Yes ___ No

If not, explain _____

8. Are there old fillings or dental work that you don't like looking at? ___ Yes ___ No

If not, explain _____

9. What would you like to change most in the appearance of your smile?

10. How would you like your smile to look?
